

**Recreation and Parks Committee Meeting  
10<sup>th</sup> December 2014**

Present : Councillors R Butler (Chairman), H Brumpton, W Handbury, M Gable, S Gardner, R Rhodes, Y Wilson and V Wood.

Apologies Approved: None.

In Attendance : Councillor I Shaw and the Clerk.

The meeting was held in Studio 4 of Cotgrave Leisure Centre and started at 7.00pm.

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**Declarations of Interest**

1122 None declared.

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**Public Open Session**

1123 No members of the public attended.

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**Minutes of the Previous Meeting**

1124 **Resolved** : "That the minutes of the meeting held on 8<sup>th</sup> October 2014 be received and confirmed as a true record".

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**Progress**

1125 M1075 Beech Tree at the Cemetery.

The Clerk has meet with the church committee and discussed the quotes. The committee were happy to except one of the quotes, but now need to inform the Diocese of the tree removal.

The Clerk has contacted the church committee and asked them to progress this.

1126 M076 Hollygate Lane Closure

Councillor Wood has contacted Kath Marriott and requested when the 'gant chart' would be available to allow residents to have an idea of timescales for the new development.

Kath Marriott is chasing the 'gant chart' up with Mark Furness of Barratts.

1127 M1081 Maddison Park

The new sign with the correct phone number on, has been installed at Maddison Park

1128 M1097 Play Equipment

Hags play equipment have given a quote for some new, additional play equipment to be located on Grassmere play area. The quote is for six pieces of play equipment and eight piece outdoor gym facility.

1128 The cost of the new equipment is £21,106.00.

1129 The Council have applied for some funding towards the equipment from the 'Supporting Local Communities' Fund offered by Nottinghamshire County Council.

1130 The Clerk is enquiring if Council could apply for funding for Rushcliffe Borough Council through their Capital Grant Fund.

1131 Council will find out in the New Year if we have been successful in obtaining grant funding.

1132 M1101 Annual Tree Inspection

The Clerk is still finding quotes for the annual tree inspection and this will be presented for discussion at the next recreation and parks meeting.

1133 M1111 Framework Knitters Museum

Councillor Shaw attended the new 'Interactive Luddite Drama' at the Framework Museum.

1134 The show was very thought provoking and well worth a visit.

1135 M1114 Community Defibrillators

The Clerk had discussions with Barry Martin of St John Ambulance to try to arrange a training session for the public to learn how to use the community defibrillator but due to a family bereavement this has not been completed yet.

The Clerk will start discussions again in the New Year, to arrange a training session for any members of the community who wish to attend.

1136 M1120 Gritting Salt

The five free bags of gritting salt given out by Nottinghamshire County Council to local parish councils has now been received.

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**Financial Matters**

1137 Payments

**Resolved:** "That the payments made since the last meeting totalling £11,524.98 as recorded on page 9 and 10, be approved and the invoices awaiting payment be paid".

**Matters Arising**

- 1138 Councillor Shaw noted the cost of hiring the cherry picker for the installation of the Christmas lights.

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**Play Area Inspections carried out on 26<sup>th</sup> November 2014.**

1139 Ring Leas

In good order.  
Remove dead bushes from buffer zone on Eastmoor side.

1140 Maddison Park

In good order.  
New sign has been put up on entrance to play area.

1141 The Green

Satisfactory.

The safety surfacing wet pour is shrinking in small areas. Very low risk.  
Swing Pod – monitor the bushes and bolts.  
Leaves need blowing and sweeping from play area.  
Clean out grates – ongoing  
Litter bin lids - missing

1142 Cotgrave Futures

In good order.

1143 Broadmeer

In good order.  
Monitor the rubber the double perch seat.  
Junior & cradle swings to be cleaned. Ongoing.  
Paint work required on the swing frames.

1144 Former Tennis Courts (MUGA)

In good order.

1145 Grassmere

Satisfactory.  
Paintwork required on play equipment.  
Cradle and Junior Swings rubber seating is being monitored.  
Goalposts are being monitored.  
Basket Ball Hoop – sign required.  
Multiplay unit has been repaired.

1146 **Resolved** : "To accept the report".

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**Groundsman's Winter Schedule 2014**

1147 **Play Areas**

Grassmere

Painting – Multiplay Unit 1 and 2, cradle and junior swings- started April 2013, not completed.  
Goal Mouths – Top soil & Seed (Spring)  
Rotovate Bark – ongoing

Ring Leas

Goal Mouths – Top Soil & seed (As and when necessary)

Broadmeer

Painting – junior/cradle swings – Top Bars only  
Cleaning of junior and cradle swings – ongoing

The Green

Weeding – ongoing  
Clean out grates – ongoing  
Painting – Large multiplay  
Blow and sweep leaves from play area.

**General Maintenance**

Tree Grates – Clear at Shopping Centre  
Forest Close Allotments Car Park – Spray with Weedkiller – Ongoing  
Tidy Up Shrubbed Areas – On Going  
Buffer Zone at Spring Meadow – Clear of litter – Ongoing  
Shopping Centre/Car Park Areas – ongoing weeding  
Painting of litter bins

**Cash Machine Building**

Repair guttering.

**Arthur Ridley Sports Pavilion**

Clean out guttering  
Repair Downpipe  
Check and replace light bulbs

**Indoor / Wet Days**

Inventory (Now required - April 2014) OVERDUE  
PEA Testing – Pavilion, CTC Office and Serendipity (Carried out Nov 14)  
Service Equipment & Tidy stores

1148 **Resolved** : "To accept the report".  
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**Inspection Report for Other Facilities 26<sup>th</sup> November 2014.**

1149 Pavilion

Main Gate – In good order.  
Access Gate – In good order  
Roller Shutters/Main Door – In good order  
Windows – In good order  
Changing Rooms – In good order.  
Storage Rooms – In good order.  
Toilets – toilet to side of showers still out of order- otherwise satisfactory,  
Shower Block – In good order.  
Kitchen – In good order  
Kitchen – In good order  
Exterior of Building – In good order  
Grounds – In good order-  
Meter Cupboard – In good order  
Fire Equipment – x4 extinguishers and fire blanket in place.  
Man hole to be fitted  
Lights bulbs need replacing  
Damage on the gate height restrictor. (To contact football chairman)

1150 Shopping Centre

CCTV Signs – Co-op/Library/Opticians/Lou's/Eastmoor/Broadmeer/Thorntons Close  
West Furlong/Grassmere – are all in place  
Paved Areas – in good area ( Raised paving slabs noted on parts of the shopping area –  
Reported to Rushcliffe Borough Council, Clerks of Works from Rushcliffe has viewed the problem  
areas)  
Back of Shops – In good order.  
Candleby Lane Steps – In good order  
Car Park 1 – back of Breadshop – in good order  
Car Park 1 – Shrubbed Area – in good order  
Car Park 2 – in front of library – In good order  
Car Park 3 – In good order  
Weeds in car park area – in good order - ongoing  
Tree Grates – In good order – cleaning out – ongoing  
Cash Point – In good order. Guttering replaces replacing.

1151 The Green

Shrubbery – in good order.  
Trees - in good order.  
Paths – in good order  
Benches – in good order

- Knee Rail – some repairs required  
Coal Trucks/Wheels – in good order  
Monkey Bars – in good order  
Teen Shelters – In good order  
Vehicle Restrictor – in good order  
Marie Curie Plaque – in good order
- 1152 Eastmoor ( RBC maintained)
- Shrubbery – in good order  
Cleanliness – in good order  
Fencing – In good order  
Litter Bin – In good order
- 1153 Allotments
- Burhill – In good order  
Car Park Area – In good order
- Forest Close - in good order.  
Car Park – in good order- weedkiller on going
- 1154 Other Items
- Lingford Boundary – In good order  
Futures – External Grounds – in good order  
Football Pitch adjacent Allotments – in good order  
Lamp Columns ( Deployables) West Furlong/Eastmoor/Green/Grassmere now in situ.  
CTC Finger Posts – an inspection has been carried out by Malcolm Lane to consider replacing.  
Two fingerposts have been removed due to safety issues.  
CTC Notice Boards – in good order
- Community Notice Boards – in good order  
War Memorial – Repair completed but failed, a further repair now required by specialist firm.  
Hawthorne Avenue Trees – Minor pruning has been carried out – in good order  
Grit Compound – in good order.  
Vandalism – None reported or found

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### **Council Allotments Charges and Tenancy Agreements**

- 1155 Council discussed the rent charges and agreed the charges for the plots would be, a full plot for 2015 for Burhill will be £32.67 and a half plot, £16.33. This will be an increase of 0.79 for a full plot and 0.39 for a half plot.
- The rent charges for the full plots at Forest Close were agreed, a plot for 2015 will be £32.44, an increase of 0.80.
- 1156 The Burhill Allotment Association and council committee had met to discuss some changes to the current tenancy agreement changes.

The changes discussed were to reduce the length of time when the allotment plot has not been cultivated, to stop the plot becoming so overgrown.

The changes were to reduce the time from 6 weeks, to 3 weeks to allow a plot holder to tidy up an overgrown or non-worked plot and then if no work has been carried out, a 'notice to quit' will be sent, allowing 1 weeks' notice to leave the plot.

- 1157 **Resolved** : 'To accept the charges for the allotments and amend the Tenancy Agreement for 2015".

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**Tree Pruning at Ring Leas Park**

- 1158 Two quotes for pruning the trees at the Ringleas park area entrance and to reduce the maple tree in the Ring Leas buffer zone by 50% were discussed by Council.

- 1159 **Resolved** ; 'To award the pruning of the tree work to Streetwise Environmental at a cost of £539.00 + vat.'

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**Forest Close Allotment Fencing**

- 1160 A resident has complained that the new fencing at Forest Close allotments looks unsightly.

- 1161 A quote for painting the fencing has been received and would cost £698 + vat.

- 1162 The fence will darken as it ages and the problem hopefully will resolve itself.

- 1163 **Resolved** ; 'Not to paint the new fencing.'

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**Repairs to Brick Wall at Cotgrave Futures**

- 1164 The brick wall alongside the footpath leading into the rear entrance of Futures is showing signs of decay. The facing bricks are starting to break up.

The wall need 185 bricks taking off the top of the wall and replacing with blue bricks which will last for much longer.

- 1165 **Resolved** : 'To repair the wall at a cost of £805 + vat'
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**Correspondence**

1166 Nottinghamshire County Council

A letter has been received regarding the stage 2, budget proposals, asking for opinions from Councils and residents on how to help save £77m in council funding over the next three years.

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**Clerk's Reports**

1167 No report given.

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**Councillors Reports**

1168 Councillor Wood informed that a meeting has been arranged for next Monday with Len Knight and the personnel committee as he finishes his phased return and then will return to his contracted hours and duties apart from the ones that have been amended on medical advice.

1169 Councillor Rhodes has contacted Rushcliffe Borough Council to thank the waste operatives for collecting all the bins on his street, even collecting the bins from properties who had not put their bin out for emptying.

1170 Councillor Wilson reminded that the next meeting of the Friends of Cotgrave Country Park is on Tuesday 6<sup>th</sup> January at 7.30pm at Cotgrave Futures.

1171 Councillor Wilson informed the next meeting of Cotgrave Festival is on Tuesday 13<sup>th</sup> January at 7.00pm at Cotgrave Welfare.

The Chairman of the Festival is struggling to contact the ladies who previously organised the stalls for the event.

The WI will be running a 'Cotgrave Bake Off' competition at this year's festival.

1172 Councillor Shaw commented that the grit bins placed on the streets in Cotgrave, do not have lockable lids and some residents are using the grit for their personal drives when the grit is for the public roads and footpaths only.

1173 Councillor Brumpton asked why the grit bin had been removed from The Prioridge.

The Clerk would investigate and also find the cost of buying grit bins.

If Council purchased grit bins, the cost of filling and maintaining them would be for Cotgrave Town Council.

1174 Councillor Shaw asked if Councillor Butler had been contacted regarding the resurfacing of some of the roads and junctions around Daleside.

Councillor Butler commented some areas had had minor repairs but he had not been given any further information on when the other roads would be repaired.



000 Councillor Shaw asked if the Clerk had spoken to the police regarding inconsiderate parking on pavements and whether a note could be placed on the car, to remind car owners to park more considerately.

The Clerk has not spoken to the police but will contact them.

There being no further business the meeting ended at 8.55pm.

Chairman..... Signed as a True Record (Date).....