

**Finance and General Purposes Committee Meeting
19th November 2014**

Present: Councillors L Attewell, M Chewings, P Cousins, I Shaw, A Wilkie (7.02pm) and V Wood.

Apologies Approved: Councillors C Chewings, B Tansley and P Walsh.

In Attendance : Councillors H Brumpton, W Handbury and the Clerk.

The meeting was held in Studio 4 of Cotgrave Leisure Centre and started at 7.00pm.

Declarations of Interest

836 Councillor Attewell declared an interest in item 6, planning application for 12 White Furrows and asked not to take part in the discussions or decisions.

Public Open Session

837 No members of the public attended.

Minutes of the Previous Meeting

838 **Resolved** : "That the minutes of the Cotgrave Town Council Meeting held on 3rd August, 2014 be received and confirmed as a true record".

Progress

839 M805 Speeding on Owthorpe Road

Council have asked the police to consider the request for moving the speed watch position on Owthorpe Road, but they have said this is not their priority at the moment.

840 M806 Motorbikes

The owner of one of the noisy quad bikes has been spoken to by the police. The level of noise from quad bikes and motorbikes has reduced.

841 M811 Fixed Rate Deposit Accounts

The Internal Auditor has informed Council that they are not covered by the Financial Compensation Scheme that guarantees £85,000 in any bank.

The Clerk has organised for Council to receive a presentation by CCLA in February 2015, who offer fixed term deposit accounts.

842 M817 Land Purchase on Glenbrook by Resident

Council has not received any further updates regarding the sale of the land on Glenbrook.

843 M818 Resident Concerns over Heavy Goods Lorries

Councillor Wood has spoken to the resident and explained that Cotgrave has a 7.5t weight limit in place and the delivery lorries for the new development will enter the building site via A46 or A52 and then Colliers Way or Hollygate Lane.

844 M819 Community Defibrillator

The Clerk has contacted St. John Ambulance and asked if they could offer a training session for any members of the community who would like to know how the defibrillator works.

St. John Ambulance are willing to run a training session and dates are being considered. A further update will be available soon.

The Council contacted the retired nurse, who had suggested this action and have asked her if she would be part of the training event.

845 M823 Council's Groundsman

Council's groundsman, Len Knight has returned to work after his successful operation, this week. He has returned on a three week phased return.

Council all welcomed him back to work.

846 M830 Footpath/Cycle Path from Cotgrave to Tollerton

This is discussed regularly by Nottinghamshire County Council but funds are not available to action the job in the near future.

847 M830 New Developer

Councillor Wood and the Clerk met with two architects to give them an insight of life and existing facilities available in Cotgrave. The architects represented the land owner and will decide if the piece of land in question will go forward for a planning application in the future.

848 M831 Tree Pruning at The Cross

The small tree around The Cross has been pruned.

849 M832 Ady Jones

Councillor Wilkie updated on the work being completed by Ady Jones, a former soldier, he has now started a fork lift truck training school at Mansfield.

He has pledged to train each month, for free, three young people from Cotgrave on fork lift trucks and this will include a registered qualification and provide them with a set of PPE (personal protection equipment) so they are ready to start looking for work in this field.

Financial Matters

850 Payments

Resolved: "That the payments made since the previous meeting totalling £27,225.11 as recorded on page 22, be approved and the invoices awaiting payment be paid".

Matters Arising

851 No matters arising.

Financial Statements

852 Members considered the August to October statements as reproduced on the inside cover of the minute book.

853 At the end of October 2014 Council has £424,033.15 in hand.

2015/16 Council Budget Proposal

854 The budget for 2015/16 has been completed and a small increase is expected due to the additional expenditure within the budget, this includes funding for holiday provision for the young people and additional work on the multi games area.

The final figure cannot be worked out because the Tax Base figure provided by Rushcliffe will not be available to Councils until early December.

855 Rushcliffe Borough Council has given all parish councils a transitory grant again. The grant for Cotgrave for 2015/16 is £14090.

856 The overall budget cost without the new tax base figure, being considered is £182,653. This could translate to an increase of 3.97% or £3.73 per week in 2015/16 for a band D property. (Noting that 50% of Cotgrave's housing is Band A).

857 Council thanked Andrew Neale from RBS Solutions and all who had worked on preparing the budget.

858 Council noted the Leisure Centre contribution.

859 The budget will be discussed at the Full Town Council meeting, when the tax base figure for 2015/16 has been received.

Risk Management

860 Members were copied into the 2014 review of Council's business and reviewed the report, in terms of

- . Financial Matters
- . Organisation
- . Contracts
- . Personnel
- . Outdoor Facilities
- . Health and Safety
- . Cotgrave Futures

861 **Resolved** : 'To accept the report'.

Financial Regulations

862 Members were copied into the 2014 review of Council's business and reviewed the report, in the term of

. Financial Regulations

863 Resolved : 'To accept the report'.

Council's Policy in Respect of Reserves

864 Ear Marked Reserves for 2014/15

Reserve	Balance at 01.14.14
General Reserve	159,677.53
Programmed Projects	23,227.84
Election Reserve	3,846.00
Play Equipment Contingency	5,000.00
Play Equipment Replacement	15,000.00
Community Reserves	32,299.00
Parish Paths	873.96
Town Plan	3,808.95
Youth Council Reserve	2,000.00
New Premises	75,000.00
Play Space	3,166.00
CCTV Digital Recorder	7,000.00
Total Balance	330,899.28

865 The following reserves are set at minimum levels:-

General Reserve	£65,000.00
Community Reserve	£30,000.00
Play Equipment Replacement	£15,000.00
Play Equipment Contingency	£5,000.00

Grant Applications

866 A grant application has been made by Cotgrave Social Welfare Scheme and Institute, to provide the children who attend a school within Cotgrave, an opportunity to watch a locally provided pantomime. This offer will also be extended to Eton Park Nursing Home.

867 A grant of £1,000 has been requested.

868 Council discussed the grant application and decided to award a grant of £700. This would be 50% of the total cost of providing the pantomime.

869 Council also requested that children attending 'Ash Lea School' should be invited to attend.

870 **Resolved** : 'To award a grant of £700 towards the cost of providing the pantomime.'

(Local Government Act 1972, Section 145 – Provision of Entertainment)

871 A grant application has been made by Ready4Work Club, to provide a service run by volunteers for local residents who are looking for work, need help with CV writing and finding training opportunities.

872 Positive Futures have provided and funded this service up to date, but when Positive Futures withdraw their services from Cotgrave in 2016, this service will still be available, that is the reason for being formalised and will stay providing this help for local residents.

873 A grant of £2000 has been requested.

874 Council discussed the grant application and decided to award of grant of £1000.

875 Council would like more information on how the grant is going to be used and have suggested that the Ready4Work could apply again if funding is still available in the 2014/15 budget.

876 **Resolved** : 'To award a grant of £1000 for the Ready4Work Club.'

(Local Government Act 1972 Section 137 – in the interests of inhabitants of Cotgrave)

Correspondence

877 The Beat

A copy of the October Nottinghamshire Police and Crime Commissioner 'The Beat' newsletter has been received.

878 The Local Government Boundary Commission for England

A letter has been received asking for views on the future division of boundaries and to deliver equality for voters and Councillors.

879 The Department of Communities and Local Government

A letter has been received asking local authorities to consider projects for kick start innovative projects for 2014/15 and 2015/16. This project is called 'Delivering Differently in Neighbourhoods.'

880 Nottinghamshire County Council

A letter discussing Nottinghamshire Minerals Local Plan has been received, an additional consultation on Sand and Gravel Provision from Shelford West is being held between 15 October and 10 December 2014.

881 Information Commissioners Office

A reply has been received from the ICO, stating that Council does not have to provide any further information on a complaint filed by a resident against Council and the complaint is closed.

Clerk's Report

882 The youth leader from Nottinghamshire County Council has requested to use Council's additional broadband provision for the youth club to have limited access to the internet.

The youth club would like to discuss with Council, the possibility of applying for a grant to improve the appearance of the entrance of the youth club.

883 Barratts will start to offer interviews for apprenticeships from late spring 2015.

884 The Ready4Work are going to formalize their club setting up a small charities constitution and wish to invite a member of Council to sit on their board as an associated member.

Councillors' Reports

885 Councillor Wood noted that the refurbishment of the Co-op store is now complete.

The Council Christmas Tree is being delivered tomorrow and some additional manpower will be used to help install the safety railings.

886 Councillor Shaw noted that some street bins are overflowing with litter and not being emptied.

The Clerk will report the bins to Streetwise.

887 Councillor Shaw has been asked by a local resident, who is a wheelchair user, if there is a notice which could be placed on cars which are park up on the pavement to ask if they would consider how they have parked, because wheelchairs or pushchairs are being forced to use the road to get past.

East Acres and Ingleby Close have been noted for having this problem.

888 Councillor Shaw enquired if the WWI Memorial book had been sent for engraving and when it would be available for display in Cotgrave Library.

The office will arrange for the book to be engraved and then placed in the library.

889 Councillor Handbury shared his concerns over Barratts apprenticeship scheme and how many local people would be offered an apprenticeship.

Councillor Wood stated he and the Clerk are to attend a strategic board meeting on 25th November and this would be discussed at the meeting, but there are no vacancies available yet.

Staffing Matter

890 The Finance and General Purpose Committee discussed salaries and have made a recommendation to agree salary changes at Full Town Council meeting on 3rd December 2014.

There being no further business the meeting ended at 8.55pm.

Chairman..... Signed as a True Record (Date).....