

**Cotgrave Town Council Meeting  
3<sup>rd</sup> December 2014**

- Present : Councillors V Wood (Chairman), L Attewell, R Butler, M Chewings, P Cousins, M Gable, S Gardner, W Handbury, J Rhodes, B Tansley and Y Wilson.
- Apologies Received : Councillors C Chewings, I Shaw, P Walsh and H Brumpton
- In Attendance : The Clerk and Kath Marriott (Rushcliffe Borough Council)

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**Declarations of Interest**

1478 None were received.

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**Public Open Session**

1479 No members of the public were present at the meeting.

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**Minutes of the Previous Meeting**

1480 **Resolved** : That the minutes of the meeting held on 24<sup>th</sup> September 2014, be received and confirmed as a true record".

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**Progress**

1481 M1458 Vitalise

The council office wrote to Vitalise as requested regarding their application for a grant. They responded by stating that so far this year, no-one from Cotgrave has booked a break with them. Cotgrave residents normally book late in the year.

A grant form will be forwarded to Vitalise.

1482 M1466 Christmas Lights 2014

The event was very well attended and enjoyed by all.

Council thanked the Christmas Lights Committee volunteers who organised the event and all the helpers on the day including Positive Futures.

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**Review of Recreation and Parks Committee Meeting held on 8<sup>th</sup> October 2014**

1483 Councillor R Butler presented the minutes and took questions.

1484 M1075 Beech Tree at the Cemetery

The Clerk has met with the Reverend and Church Wardens and considered all the quotes. The Reverend has now to write to the Diocese to inform them of the removal of the tree and associated costs.

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**Review of Finance and General Purposes Committee Meeting held on 19<sup>th</sup> November 2014**

1485 Councillor Attewell presented the minutes and took questions.

1486 M854 2015/16 Budget Proposal

The budget information cannot be completed because the tax base number has not been released by Rushcliffe Borough Council, it is expected in the next few days.

The budget being considered does contain a small increase but the final figure won't be available until the tax base figure is received.

The tax base figure is expected to rise and this will reduce the increase figure.

The percentage increase will be less than the 3.97% increase stated.

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**Planning Minutes**

1487 **Resolved** : "To confirm the planning minutes recording the decisions taken by the Council and those of the Planning authority".

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**Grants**

1488 Cotgrave Welfare contacted Cotgrave Town Council on Friday 21<sup>st</sup> November and informed that the cost of the pantomime was now going to be £1200 instead of the expected £1400.

1489 Council thanked the Welfare for the information.

1490 Council had agreed to pay 50% of the cost of putting on the pantomime.

1491 The grant will now be £600 not the £700 agreed at the Finance & General Purpose meeting.

1492 **Resolved** : 'To give a grant of £600 towards of the cost of pantomime.'

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**Strategic Board**

1493 Kath Marriott from Rushcliffe Borough Council gave an update on the Colliery site and the Town Centre.

1494 The house types and street names have been agreed. The house types are named after local villages in Nottinghamshire and Leicestershire and the street names are all based on a nature theme.

- 1495 The ecological works are taking place in December 2014, this includes the translocation and wet land movement.
- 1496 On site drainage works are progressing and the drainage on Hollygate Lane is now complete.
- 1497 Works around Heron Lake are taking place and will be completed late 2014 or early 2015 before the start of the fishing season. The angling club has been made aware of the work being carried out in this area.
- 1498 The junction at Holme House and A52 has been completed and the roundabout on Hollygate Lane.
- 1499 The car park for Cotgrave Country Park is now open and the temporary one has been closed.
- 1500 Barratts will be securing a workforce for barrier works within the country park. Check the Barratts website for details.
- 1501 The existing employment units and scout camp will have their drainage services updated with the drainage work on the colliery site.
- 1502 Barratts and Rushcliffe Borough Council are still in talks with Canal and Rivers Trust to discuss the possibility of an additional bridge over the canal.
- 1503 The earthworks will be completed on the site in January 2015 and show houses are planned to be built late spring 2015. The first homes for sale are planned for summer 2015.
- 1504 Nine people who have completed pre apprenticeship courses, have been interviewed today to be considered for future employment when the apprenticeships start.
- 1505 The employment land has four existing units in place and Rushcliffe Borough Council has made a funding bid to D2N2 LEP fund for funding to increase the amount of units on the site and start up works for the town centre project.
- 1506 The employment area and units will be known as Hollygate46.
- 1507 Rushcliffe is in discussions with the Co-op who own some land on the precinct to discuss if better visibility could be achieved for the shopping area.
- 1508 The Cotgrave doctors are working on producing their business case to NHS England, allow them to build a new surgery at the precinct.
- 1509 Kath Marriott invited questions on the update.
- 1510 Councillor M Chewings noted the lack of any acknowledgement to the former pit where the development is to be built.
- 1511 Councillor Butler informed that a survey is taking place, to consider placing a memorial to the former pit in Cotgrave Country Park.
- 1512 Councillor Tansley stated that something would be placed at or near the former pit shaft. Colliers Way name will remain and this is a reference to the pit.
- 1513 Representatives from David Wilson and Barratts had a stall at the Christmas Lights Event.
- 1514 Councillor Attewell asked if there would be opportunities for the business owners in the shops on the precinct to meet with the agent to keep them all updated on any changes to the precinct.
- Kath Marriott stated all business would be contacted and kept up to date with any changes.

- 1515 The flats above the shops are not be used for living accommodation in the future.
- 1516 Councillor Cousins asked if there would be any history of mining in Cotgrave, as it goes back over a long time.

The Clerk stated that the local schools will be creating a history site on the new Cotgrave Town Council website as part of their school history work.

- 1517 Council thanked Kath Marriott for the update and for all the work she and all the team who are working on the funding bids and projects for Cotgrave.

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#### **Council's Consideration to the Development of the Town Centre**

- 1518 Council discussed the possibility of moving the Council office into the proposed new multi service building being considered for the town centre.
- 1519 Council discussed the benefits and constraints of moving offices, including the cost and space requirement that may be required.
- 1520 The Clerk will work with Kath Marriott of Rushcliffe Borough Council to find out the costs required to be considered for moving in to any new building and report to Council at future meetings.

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#### **Councillors Surgeries**

- 1521 Since the introduction of Councillors Surgeries, one year ago, they have been very poorly attended.
- The residents of Cotgrave have opportunities to speak to Councillors at every council meeting during the year and all Councillors contact information is available on all noticeboards around Cotgrave.

- 1522 **Resolved** : "Not to continue to provide a Councillor Surgery service.'

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#### **Council's Noticeboard on Manvers Arms Wall**

- 1523 The Landlord of the Manvers Arms has approached a councillor and requested if he could have a key and access to use one of the notice boards located on the pub wall.
- 1524 All noticeboards use the same key and this would allow access to all noticeboards.
- Council discussed the access and decided that all notices placed in the Council noticeboards should be placed by council administration staff. This allows for fair rota of all notices.
- 1525 **Resolved** : 'To allow Manvers Arms information to be placed on the noticeboard by council administration staff only.'

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#### **Staff Training**

- 1526 One of the duties of Council's ground staff is to able to test electrical equipment with the portable appliance tester and Council's new appointed member of ground staff does not have this qualification.

1527 A course is available on 5<sup>th</sup> February 2015 being ran by First Stop Safety. It is a half day course, costing £129.00 + vat.

1528 **Resolved** : 'To allow the new groundsman to attend the course'.  
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#### **Ready4Work Job Club**

1529 The Ready4Work Club run a job club service for local residents, they offer help with finding jobs on the internet, writing CV's and looking for training courses.

The Ready4Work Club was formed by Positive Futures and has been supported by Metropolitan Housing and YMCA.

Positive Futures will be finishing supporting the Ready4Work Club in 2016 and this is the reason for the club now needs to be formalised. The Ready4Work club will be registered as Small Charity with a constitution. This will allow the club to apply for funding to other funders to allow the club to continue and grow.

1530 The Ready4Work would like to invite Cotgrave Town Council to help support this venture and become an associated partner.

1531 Council will make a decision to attend, when the dates of meetings are available.

The Clerk will find out the date of the next meeting.  
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#### **Correspondence**

1532 Rushcliffe Borough Council

A letter has been received informing that planning permission has been granted with associated conditions, to allow the construction of a solar photovoltaic farm on land south east of Holme House, Stragglethorpe Road, Holme Pierrepont.  
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#### **Clerks Reports**

1533 No report given.  
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#### **Councillors' Reports**

1534 Councillor Attewell noted that more caravans were on the field near Thornton's Holt.

Councillor Butler said that Rushcliffe Borough Council had been made aware of this and the officers were visiting the site and monitoring.

1535 Councillor Tansley informed Council that there had been a caravan stolen from Thornton's Holt recently.

1536 Councillor Wilson gave an update of the Friends of Cotgrave Country Park meeting and explained the work around Leaky Hollow, being carried out by Nottinghamshire County Council.

The next Friends of Cotgrave Country Park meeting is being held on 6<sup>th</sup> January 2015 at Cotgrave Futures.

Councillor Wilson gave an update of the most recent Cotgrave Festival meeting. Planning for the festival is now well under way and several events have been booked.

The Nottinghamshire County Council youth service have offered to bring their youth bus and create a youth area for the event.

WI have been approached and asked if they would run a cake baking competition, this is progressing.

1537 Councillor Gable inform that the Rood Hood Tattoo Festival held in August 2014 at Cotgrave Welfare had raised at the event, £1500 for Macmillan Cancer.

The event raised a lot of interest for Cotgrave and will be running again next year.

1538 Councillor Gardner has noted that motorbikes are riding along the Black Path near the Welfare.

1539 The Clerk will report this to the police.

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**Staffing Matters**

1540 **Resolved** : "That the press and the public be excluded from the meeting during consideration of a staffing matter on the grounds that it involved the likely disclosure of exempt information as defined in Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

1541 **Resolved** : "To approve the salary increases as discussed and recommended by the Personnel Committee".

There being no further business the meeting ended at 8.55pm.

Chairman: ..... Signed as a True Record (Date): .....